



**ARKANSAS SCHOOL FOR INTEGRATED ACADEMICS
AND TECHNOLOGIES LITTLE ROCK, INC.**

**BOARD OF DIRECTORS MEETING MINUTES
Thursday, June 22, 2017**

CALL TO ORDER

The meeting was called to order at 3:12 p.m. Quorum was established.

Members Present: James Graham, Philip Hood, Brett Smith, Essie Talley, James Williams

Members Absent: None

Guests/Staff Members: Debra Anderson (via phone), Chris Bell (via phone), Dr. Linda Dawson, Katie Hatley, Courtney Robinson, Linda Scott (via phone), Tanita Taylor

AGENDA ITEM #1 – CONSENT AGENDA

On a motion by member Williams and seconded by member Graham, the Board unanimously approved the meeting agenda with the additional agenda items listed below:

A. Approve Meeting Agenda for June 22, 2017

- Add – **Approve** Title Change for Ms. Hatley; Principal to Director
- Add - **Approve** 3% Salary Increase for Staff

B. Approve Regular Meeting Minutes for May 25, 2017

On a motion by member Williams and seconded by member Graham, the Board unanimously approved the May 25, 2017 board meeting minutes.

AGENDA ITEM #2 – PUBLIC COMMENTS

There were no public comments on agenda items.

AGENDA ITEM #3 – FINANCE/BUSINESS SERVICES

A. Receive/Approve Monthly Financial Summary

- May Financial Report

The Board received the May monthly financial summary as presented by Chris Bell.

B. Approve Salary Increases for Staff

- Mr. Bell stated that the 3% salary increase for staff is already embedded in the budget.

On a motion by member Graham and seconded by member Hood, the Board unanimously approved the 3% salary increase for staff.

C. Approve Title Change for Ms. Hatley – Principal to Director

Dr. Dawson stated that expectations for this position have been multiplying over the past five years; job goes beyond what a Principal is expected to do. She recommended changing Ms. Hatley's title to Director due to the expanse of job responsibilities.

On a motion by member Graham and seconded by member Hood, the Board unanimously approved changing Ms. Hatley's title from Principal to Director.

AGENDA ITEM #4 - REPORTS/COMMUNICATIONS

A. Principal's Report: Ms. Hatley gave her report. She stated:

- Thanked Ms. Talley & Mr. Hood for attending the graduation ceremony; there were 26 grads

- There are currently three vacancies; Social Studies teacher, Science teacher and Special Ed Coordinator.
 - Interviews for the Special Ed position will be held on June 27-28 (1st and 2nd rounds). Nicole Taylor, Executive Director of Specialized Student Services will participate.
- Attended the Youth Challenge graduation
- Summer School was held for 2 weeks; 12 students attended. Lunch and breakfast were provided.
- Attended the School Improvement Conference June 20-22 in Hot Springs with two teachers and the registrar.
 - Ms. Hatley and Tanita attended a meeting with Dr. Wilde. At that time, discussion took place regarding the School Improvement Plan (SIP). Unclear about why we received a new (second) set of instructions/criterion regarding the SIP. It is important to attain clarity regarding expectations. The Board might consider inviting Dr. Wilde to a board meeting.

Tanita passed out copies of the 45-day plan summary; this plan will be submitted for the 4th quarter.

B. Central Office Update: Dr. Dawson gave the Central Office Update. Key points included:

- Attended the National Charter Schools Conference in Washington D.C. with Ernie Silva, Executive Director of External Affairs. Scott Smith & Tripp Walter from the Arkansas Public Schools Resource Center also attended. The conference was a great venue in terms of networking opportunities; solid representation from charters that deal with non-traditional populations. We left information about re-engagement and the Career Pathways program.
- Ramping up Career Pathways Initiative for 2018-19 – will include Arkansas SIATech. Metrics will be available for all boards in September.
- Chief Academic Officers have been selected: Liz Hessom for California; Joy Baldree for Florida
- Met with Michael O’Leary and Brett Smith on June 19th to brainstorm the possible expansion of SIATech Little Rock with new/separate charter application or with the expansion of the current charter if the board is interested. Another meeting is scheduled for September 7th.
- Todd Ullah, National Education Foundation, is assisting us in getting qualified zone funding; approximately 8 million dollars is available in Arkansas to be claimed (facility renovation is permitted with this funding). An update will be provided at the next board meeting.
- Kris Mallory is retiring after 15 years at SIATech and more than 40 years in education.
- Policy Forum will take place on November 15-17. Howard Fuller, Distinguished Professor of Education and Director of the Institute for the Transformation of Learning, is the keynote speaker; very exciting.
- A copy of Ms. Hatley’s evaluation was distributed to board members.

AGENDA ITEM #5- BOARD BUSINESS

A. Approve Third Amendment to Promissory Note (extension of due date to July 1, 2018)

Mr. Bell stated that NEWCorp issued a \$150,000 Line of Credit to the school in 2014. Continuing to carry a balance; NEWCorp has granted the school an extension to July 1, 2018.

On a motion by member Hood and seconded by member Graham, the Board unanimously approved the third amendment to the Promissory Note extending the due date to July 1, 2018.

B. Review/Approve Board Terms for Current Directors

On a motion by member Hood and seconded by member Graham, the Board unanimously approved extending the board terms for: James Graham (3 year term), Brett Smith (2 year term), and Essie Talley (3 year term).

C. Approve Board Officers for 2017-2018

On a motion by member Graham and seconded by member Williams, the Board unanimously approved the Board Officers for 2017-18 as follows:

President: Essie Talley

Treasurer: Brett Smith

Vice President: Philip Hood

Secretary: James Graham

D. Review/Complete:

- 2017-18 Conflict of Interest Forms
- Board Information Sheet

The 2017-18 Conflict of Interest Forms and Board Information sheets were distributed to board members to complete. It was requested that they turn in these completed documents before leaving the meeting.

E. Agenda Items for Next Board Meeting – August 24, 2017

- Financial Report
- Principal's Report
- Update: School Improvement Plan
- Update on QZAB Funding

AGENDA ITEM #6 – FINAL REMARKS

- A special meeting will be scheduled to approve the salary for Ms. Hatley for 2017-2018.
- The next regularly scheduled board meeting will be held on August 24, 2017.

AGENDA ITEM #7 – ADJOURNMENT

Having no other business before the Board, the meeting was adjourned at approximately 4:15 p.m.

Minutes Recorder: Courtney Robinson

James Graham, Board Secretary

Date