



FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING AGENDA
SIATech, Inc.

November 12, 2025
3:00 p.m.

Meeting Location
SIATech Board Room, 2611 Temple Heights Drive, Suite A, Oceanside, CA 92056

Committee Member Teleconference Location(s)
2230 First Street, La Verne, CA 91750
4641 Date Avenue, La Mesa, CA 91941
1290 Ridder Park Drive, San Jose, CA 95126

To attend virtually, join the Zoom meeting link: <https://siatechbod.zoom.us/j/8230926719>

Meeting ID: 823 092 6719
Passcode: 424562

You can also join by phone by calling (669) 900-6833 and using the above Meeting ID and Passcode 424562.

1. Call to Order
2. Roll Call/ Establish Quorum
3. Approval of Agenda
4. Public Comment

Members of the public may address the Committee at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Committee, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, or grouped by subject area. Comments are limited to two (2) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard.

5. Information and/or Action:
 - A. **Action Items:**
 - i. Organizational Chart
 - ii. HYA Contract
 - B. **For Information:**
 - i. Monthly Financial Report
 - ii. Fiscal Policy and Procedure Manual
 - a. Credit Card Transactions Review
 - iii. Employee Handbook Update
6. Committee Member Comments
7. Adjournment

If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the school's Executive Assistant via email at pricilla.perez@siatech.org or call (760) 631-3423 at least twenty four (24) hours before the meeting. The school will use reasonable best efforts to accommodate your disability. This agenda is available for public inspection at the school's main office and <https://www.siatech.org/siatech-inc-board-meetings/>.