



**MEETING OF THE  
BOARD OF DIRECTORS FOR SIATech, Inc.  
SIATech and SIATech Academy South Charter High Schools  
August 26, 2025**

**MINUTES**

**I. CALL TO ORDER/WELCOME GUESTS**

*Board Chair Unaka called the meeting to order at 5:32 p.m. and recognized a quorum. Stacey Wilkins, Elyse Burden, Joe Herrity, Asha' Jones, Erica Alfaro, and Oliver Unaka participated virtually. Central office staff also joined in person and virtually.*

**II. APPROVAL OF AGENDA**

***On a motion from Stacey Wilkins and seconded by Joe Herrity, the Board took roll call votes to approve the Agenda for August 26, 2025, as presented:***

***Ayes: 6 (Jones, Burden, Alfaro, Herrity, Wilkins, and Unaka)***

**III. PUBLIC COMMENTS – None.**

**IV. CLOSED SESSION**

**Recess to Closed Session at 5:34 p.m.**

1. [ x ] Public Employment pursuant to Gov. Code §54957(b)  
Title: Superintendent/CEO
2. [ x ] Conference with Legal Counsel – Existing Litigation  
Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(1)  
Case Name: Unspecified

**V. RETURN TO OPEN SESSION at 6:25 p.m.**

Report of Action Taken in Closed Session – None.

**VI. CONSENT AGENDA**

**FOR VOTE:**

3. Regular Meeting Minutes for July 10, 2025
4. Regular Meeting Minutes for June 30, 2025
5. Regular Meeting Minutes for June 26, 2025

***On a motion from Joe Herrity and seconded by Elyse Burden, the Board took roll call votes to approve the Consent Agenda as presented:***

***Ayes: 6 (Jones, Burden, Alfaro, Herrity, Wilkins, and Unaka)***



**VII. BUSINESS SERVICES ITEMS FOR DISCUSSION/ACTION**

**6. Voted Closure of Existing SIATech Academy South Local Bank Accounts**

***On a motion from Elyse Burden and seconded by Joe Herrity, the Board took roll call votes to approve the Closure of Existing Local Bank Accounts for SIATech Academy South as presented:***

***Ayes: 6 (Jones, Burden, Alfaro, Herrity, Wilkins, and Unaka)***

**7. Voted Opening of New SIATech Academy South Local Bank Accounts**

***On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the Opening of New Local Bank Accounts for SIATech Academy South as presented:***

***Ayes: 5 (Burden, Alfaro, Herrity, Wilkins, and Unaka)***

***Absent: 1 (Jones)***

**8. Voted Principal Salary Schedule**

***On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the Principal Salary Schedule as presented:***

***Ayes: 5 (Burden, Alfaro, Herrity, Wilkins, and Unaka)***

***Absent: 1 (Jones)***

**9. For Information:**

- a. SIATech and SIATech Academy South Purchase Order Reports  
July 1 – July 31, 2025
- b. Monthly Financial Report – July 1 – July 31, 2025
- c. Unaudited Actuals

**VIII. HUMAN RESOURCES ITEMS FOR DISCUSSION/ACTION**

**10. Voted MOU with Vista Unified School District**

***On a motion from Elyse Burden and seconded by Joe Herrity, the Board took roll call votes to approve the MOU with Vista Unified School District as presented:***

***Ayes: 6 (Jones, Burden, Alfaro, Herrity, Wilkins, and Unaka)***

**11. For Information: Staffing Update**

Kirk reported on the staffing and enrollment at Job Corps sites, noting that enrollment increased from 212 to 279 students since July. Following the Senate Appropriations Committee's approval of funding for Job Corps, sites began reopening with a phased approach, starting August 18th. Staff were recalled from part-time to full-time status, and a strategic staffing plan was implemented to align with enrollment needs. The organization aims to be fully staffed by mid-September, with some sites already exceeding expectations. Teachers are volunteering to teach outside their credential areas to maintain cost-neutrality, and a new 175-day work calendar was introduced for classroom teachers.

**REPORTS TO THE BOARD**

**12. Superintendent's Report**

**a. Organizational Updates**

Interim Superintendent/CEO Wilkins presented updates on strategic goals and performance metrics, highlighting progress on developing SMART goals, building a dashboard with Hanover Research, and implementing a collaborative framework.

**X. BOARD DISCUSSION/ACTION**

**13. Voted Board Term Renewal for Erica Alfaro**

***On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the Board Term Renewal for Erica Alfaro as presented:***

***Ayes: 6 (Jones, Burden, Alfaro, Herrity, Wilkins, and Unaka)***

**14. Voted Add a Regular Board Meeting in October**

***On a motion from Asha' Jones and seconded by Elyse Burden, the Board took roll call votes to approve the Addition of a Regular Board Meeting for October 21, 2025:***

***Ayes: 6 (Jones, Burden, Alfaro, Herrity, Wilkins, and Unaka)***

**XI. REMARKS FROM THE BOARD** – Board members were given the opportunity to share their remarks.

**XII. ADJOURNMENT** – 7:29 p.m.

Recorder: Pricilla Perez



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**Asha' Jones, Secretary**

09/22/2025

**Date**