



**MEETING OF THE  
BOARD OF DIRECTORS FOR SIATech, Inc.  
SIATech and SIATech Academy South Charter High Schools  
March 17, 2026**

**MINUTES**

**I. CALL TO ORDER/ESTABLISH QUORUM**

*Board Member Unaka called the meeting to order at 5:32 p.m. and recognized a quorum. Stacey Wilkins, Elyse Burden, Joe Herrity, Asha' Jones, Erica Alfaro, and Oliver Unaka participated virtually. Central office staff also joined in person and virtually.*

**II. APPROVAL OF AGENDA**

***On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the Agenda for March 17, 2026, as presented:***

*Yes: 6 (Burden, Jones, Alfaro, Herrity, Wilkins, and Unaka)*

**III. PUBLIC COMMENTS – None.**

**IV. CONSENT AGENDA**

**FOR VOTE:**

1. Special Meeting Minutes for January 28, 2026
2. Regular Meeting Minutes for February 17, 2026
3. Special Meeting Minutes for March 2, 2026

**FOR RECEIPT:**

4. SIATech-SDSU Clinical Practice Agreement

***On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the Consent Agenda as presented:***

*Yes: 6 (Burden, Jones, Alfaro, Herrity, Wilkins, and Unaka)*

**V. CLOSED SESSION**

**Recess to Closed Session** at 6:41 p.m.

5. [ x ] Conference with Legal Counsel – Existing Litigation  
(Gov. Code section 54956.9(d)(2).)  
Case Names: Unspecified (disclosure would jeopardize settlement negotiations)

**VI. RETURN TO OPEN SESSION** at 7:02 p.m.

Report of Action Taken in Closed Session – None.

## VII. BOARD DISCUSSION/ACTION

### 6. **For Information:** Superintendent/CEO Search Firm Update

Oliver Unaka reported that standing weekly meetings have been established, beginning this week. He noted that the group will further define structure and task assignments following the initial meeting and that additional updates will be shared as the work progresses. Joe Herrity added that early discussions emphasized the importance of broad and meaningful stakeholder engagement during the initial discovery phase of the process.

### 7. **For Information:** Establishment of New Committee to Add Additional Board Members

Oliver Unaka provided information regarding the establishment of a new committee focused on expanding Board membership. He noted that the Board will be engaging in additional committee and subcommittee work moving forward and shared appreciation for Board members' efforts beyond regularly scheduled meetings. Oliver indicated that he and Elyse will serve as point leads for this committee, similar to the structure used for other Board initiatives.

### 8. **For Information:** HYA Phase 2

Joe Herrity referenced the Board's receipt of the HYA report in December and noted that staff have had the report for approximately 60 days. He highlighted that the report identified key programmatic priorities and recommended senior-level organizational restructuring to better align with projected revenue and the current operating environment. Joe stated that he plans to follow up with HYA to discuss a potential Phase II scope of work. He also raised a question regarding next steps, specifically whether there is a clear set of actionable items or priorities staff are addressing in response to the report, particularly those programmatic elements relevant to charter renewal.

## VIII. BUSINESS SERVICES ITEMS FOR DISCUSSION/ACTION

### 9. **For Vote:** SIATech 2nd Interim Report

John Arndt and Tracy Brown presented the 2nd Interim Financial Report for fiscal year 2025–26. They reported a revised Average Daily Attendance (ADA) of 621.35, down from 632.14 at 1st Interim (P-2). The revision reflects current enrollment of 809 students as of January 31, 2025, and an ADA rate of 76.80% based on year-to-date attendance trends. By comparison, the 1st Interim Budget projected enrollment of 816 students and an ADA rate of 77.47%, based on assumptions available in October 2025.

They reported a projected deficit of \$307,287 due primarily to reduced ADA and increased expenses, while noting that the school continues to maintain strong cash reserves of approximately \$7.7 million.

Board members raised questions regarding the methodology used to project future ADA increases, including a projected 7% increase in the following year and a 2% increase in 2027–28. Stacey Wilkins provided additional context related to Job Corps enrollment, noting that approximately 200 students had been recovered following prior enrollment losses and that Job Corps programs are fully funded for the upcoming year due to a court

ruling. The conversation included discussion of the assumptions and methodology used in projecting future enrollment and ADA.

***On a motion from Joe Herrity and seconded by Elyse Burden, the Board took roll call votes to approve the 2nd Interim Report for SIATech as presented:***

***Yes: 5 (Burden, Alfaro, Herrity, Wilkins, and Unaka)***

***Absent: 1 (Jones)***

**10. For Vote: SIATech Academy South 2nd Interim Report**

Tracy Brown and John Arndt presented the 2nd Interim Report for 2025-26. They reported a revised Average Daily Attendance (ADA) of 105.09, a slight decrease from 105.45 at 1st Interim (P-2). The revision reflects current enrollment of 186 students as of January 31, 2026, and an ADA rate of 56.50% based on year-to-date attendance trends.

The 2nd Interim Budget projects a net decrease in fund balance of \$72,703, representing an improvement compared to the 1st Interim Budget, which projected a decrease of \$230,619. Staff noted that the school will continue to monitor its long-term financial position and will prioritize efforts to improve ADA moving forward.

***On a motion from Joe Herrity and seconded by Asha' Jones, the Board took roll call votes to approve the 2nd Interim Report for SIATech Academy South as presented:***

***Yes: 6 (Burden, Jones, Alfaro, Herrity, Wilkins, and Unaka)***

**IX. REPORTS TO THE BOARD**

**11. For Information:**

a. F&A Committee Recap

i. February 10, 2026

The January 2026 financial report noted that SIATech is currently operating with a balanced budget while continuing to monitor long-term financial projections. The Committee reviewed multi-year financial trends for both SIATech and SIATech Academy South, including enrollment and attendance updates and strategies to improve student engagement and attendance.

Daniel Lee reported on ICON's three-year review of SIATech's credit card activity, which found no fraud or intentional misuse; minor administrative issues were identified, and staff will develop recommendations to strengthen internal controls. Tracy Brown provided an overview of major grant funding supporting staff positions and discussed upcoming grant expirations and long-term funding considerations. Staff shared updates related to transportation costs, instructional engagement, and the development of policies related to Edgenuity course bypasses and HopSkipDrive usage. The Committee approved moving forward with the creation of a Director of Charter Compliance, Student Enrollment, and Attendance position for Board consideration and received an update on the near-finalization of the employee handbook.

ii. March 16, 2026

F&A met to review the 2nd interim budget reports for SIATech and SIATech Academy South. John Arndt with ICON presented detailed financial projections showing SIATech's projected ADA at 621.35 students with total revenue of \$15.036 million and expenses increasing from \$14.8 million to \$15.3 million, resulting in a net position decrease of \$307,000.

For SAS, John reported revenue projections of \$2.6 million for the current year with expected net losses decreasing from \$328,625 to \$71,703 and projected 70% ADA rates for future years. The Committee also discussed transportation policy updates, with John noting that high transportation costs originated during COVID and may not be sustainable without increased enrollment and ADA rates.

**12. For Information:**

b. Superintendent's Report

i. Organizational Updates

Stacey Wilkins provided an update on charter renewal activities, including meetings with authorizing agencies Vista and Acton-Agua Dulce, as well as progress on renewal drafts for SIATech and SIATech Academy South. He also shared updates related to Job Corps enrollment improvements and legislative developments impacting non-classroom-based charter schools. Stacey reported that an executive memo will be provided to the Board with a detailed update on data dashboard progress, including an anticipated completion timeframe, in advance of the April 21 Board meeting. Staff will continue to work on charter renewal drafts and plan to bring one or more drafts to the Board for consideration in May or June, ahead of the July submission deadline.

**X. REMARKS FROM THE BOARD** – Board members were given the opportunity to share their comments and remarks.

**XI. ADJOURNMENT** – 7:39 p.m.

Recorder: Pricilla Perez



Asha' Jones, Secretary

4/27/26

Date