



**MEETING OF THE  
BOARD OF DIRECTORS FOR SIATech, Inc.  
SIATech and SIATech Academy South Charter High Schools  
December 16, 2025**

**MINUTES**

**I. CALL TO ORDER/ESTABLISH QUORUM**

*Board Chair Unaka called the meeting to order at 5:35 p.m. and recognized a quorum. Stacey Wilkins participated in person, Elyse Burde, Joe Herrity, Asha' Jones, Erica Alfaro, and Oliver Unaka participated virtually. Central office staff also joined in person and virtually.*

**II. APPROVAL OF AGENDA**

*On a motion from Joe Herrity and seconded by Elyse Burden, the Board took roll call votes to approve the Agenda for December 16, 2025, as presented:*

*Ayes: 6 (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)*

**III. PUBLIC COMMENTS – None.**

**IV. CONSENT AGENDA**

**FOR VOTE:**

1. Regular Meeting Minutes for November 18, 2025

*On a motion from Elyse Burden and seconded by Joe Herrity, the Board took roll call votes to approve the Consent Agenda as presented:*

*Ayes: 6 (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)*

**V. CLOSED SESSION**

Recess to Closed Session at 5:38 p.m.

2. [ x ] Conference with Legal Counsel – Existing Litigation

(Gov. Code section 54956.9(d)(2).)

Case Names: Unspecified (disclosure would jeopardize settlement negotiations)

**VI. RETURN TO OPEN SESSION** at 6:04 p.m.

Report of Action Taken in Closed Session – None.

**VII. BOARD CHAIR DISCUSSION/ACTION**

**3. Voted:**

- a. Organizational Monthly Board Meetings Cadence Calendar

***On a motion from Erica Alfaro and seconded by Elyse Burden, the Board took roll call votes to approve the Organizational Monthly Board Meetings Cadence Calendar as presented:***

**Ayes: 5** (Burden, Alfaro, Herrity, Wilkins, and Unaka)

**Absent: 1** (Jones (returned at 6:06 p.m.)

## **VIII. REPORTS TO THE BOARD**

### **4. For Information:**

#### **a. F&A Committee Recap December 9, 2025**

The Finance & Administration Committee met on December 9th. Christy White's auditor, Marcy Kearney, presented SIATech, Inc.'s FY 2024-25 audit, which received unmodified opinions for both financial statements and state program compliance, indicating no qualifications or material compliance issues.

One financial statement finding was noted: a material weakness related to audit adjustments involving net assets, capital assets, leases, and deferred revenues, caused by applying modified-accrual GASB standards instead of full-accrual FASB standards. SIATech management has acknowledged the finding and is implementing corrective actions.

Daniel Lee reviewed the 1st Interim reports for SIATech and SIATech Academy South and shared the final draft of the Financial Policies and Procedures Manual, scheduled for approval on December 16. Nick Hilton reported that the updated employee handbook remains under legal review.

An executive memo accompanied the meeting, outlining current organizational capacity, staffing needs, and recommendations to strengthen leadership and operational efficiency.

### **5. Received:**

#### **a. HYA Organizational Effectiveness Review Results**

***On a motion from Joe Herrity and seconded by Elyse Burden, the Board took roll call votes to approve the receipt of the HYA Organizational Effectiveness Review Results as presented:***

**Ayes: 6** (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)

### **6. For Information:**

#### **a. Superintendent's Report**

##### **i. Organizational Updates Including Dashboard Data**

The California School Dashboard measures school performance across multiple indicators beyond test scores, providing a fuller picture of student success and equity.

Both SIATech and SIATech Academy South (SAS) showed meaningful improvement in the 2025 results. SIATech reported gains in ELA, Math, English

Learner Progress, and College & Career Readiness, with long-term English learners showing the strongest growth. Graduation rates continued to rise, up 15% from last year, and suspension rates remained at 0%. College and Career Readiness increased to 12.9%, a significant improvement from under 2% in 2019.

SAS reflected similar positive trends, including higher ELA, Math, and College & Career Readiness outcomes and a 17% increase in the four-year graduation rate. While English Learner progress could not be reported due to small numbers, SAS also maintained a 0% suspension rate. Distance from Standard scores improved but remain below pre-COVID levels.

Overall, both schools are demonstrating steady progress, particularly for English learners and historically underserved students—supporting strong momentum as we prepare for upcoming charter renewals.

b. Executive Memo; Charter Renewal

Interim Superintendent/CEO Wilkins provided an update on the upcoming charter renewals for SIATech and SIATech Academy South, both scheduled for the 2026–27 school year. In preparation, Cabinet members and I have begun ongoing communication with each authorizer to ensure alignment and readiness. As DASS-designated charter schools, our renewal process includes working collaboratively to identify and utilize alternative metrics that more accurately reflect program effectiveness for our students. His update outlined potential alternative measures, external engagement efforts, internal preparation, key renewal strategies, and next steps.

**IX. BUSINESS SERVICES ITEMS FOR DISCUSSION/ACTION**

**7. For Information:**

- a. SIATech and SIATech Academy South Financial Reports  
November 1 – November 30, 2025
- b. SIATech and SIATech Academy South Purchase Order Reports  
November 1 – November 30, 2025

**8. Voted:**

- a. 2024-2025 Audit Report

*On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the 2024-2025 Audit Report as presented:*

*Ayes: 6 (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)*

- b. 1st Interim Report for SIATech

1st Interim Reports for SIATech were presented to the Board by Daniel Lee.

*On a motion from Joe Herrity and seconded by Stacey Wilkins, the Board took roll call votes to approve the 1<sup>st</sup> Interim Report for SIATech as presented:*

**Ayes: 6 (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)**

c. 1st Interim Report for SIATech Academy South

Daniel Lee reviewed the 1st Interim reports for SIATech Academy South with the Board.

***On a motion from Joe Herrity and seconded by Asha' Jones, the Board took roll call votes to approve the 1<sup>st</sup> Interim Report for SIATech Academy South as presented:***

**Ayes: 6 (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)**

d. Fiscal Policy and Procedure Manual

Daniel Lee with ICON shared the final draft of the Fiscal Policy and Procedure Manual.

***On a motion from Joe Herrity and seconded by Asha' Jones, the Board took roll call votes to approve the Fiscal Policy and Procedure Manual as presented:***

**Ayes: 6 (Burden, Alfaro, Jones, Herrity, Wilkins, and Unaka)**

**X. CLOSED SESSION**

Recess to Closed Session at 7:28 p.m.

**12. [ x ] Public Employment Performance Evaluation (Gov. Code section 54957(b)(1).)**  
Title: Superintendent/CEO

**XI. RETURN TO OPEN SESSION** at 8:00 p.m.

Report of Action Taken in Closed Session – None.

**XII. REMARKS FROM THE BOARD** – None.

**XIII. ADJOURNMENT** – 8:02 p.m.

Recorder: Pricilla Perez



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Asha' Jones, Secretary

01/20/2026

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Date