



**MEETING OF THE
BOARD OF DIRECTORS FOR SIATech, Inc.
SIATech and SIATech Academy South Charter High Schools
November 18, 2025**

MINUTES

I. CALL TO ORDER/ESTABLISH QUORUM

Board Chair Unaka called the meeting to order at 5:31 p.m. and recognized a quorum. Stacey Wilkins participated in person, Elyse Burde, Joe Herrity, Asha' Jones, Erica Alfaro (arrived at 5:32 p.m.), and Oliver Unaka participated virtually. Central office staff also joined in person and virtually.

II. APPROVAL OF AGENDA

On a motion from Joe Herrity and seconded by Elyse Burden, the Board took roll call votes to approve the Agenda for November 18, 2025, as presented:

Ayes: 5 (Burden, Jones, Herrity, Wilkins, and Unaka)

Absent: 1 (Alfaro arrived at 5:37 p.m.)

III. PUBLIC COMMENTS – None.

IV. CONSENT AGENDA

FOR VOTE:

1. Regular Meeting Minutes for October 21, 2025
2. Special Minutes for October 16, 2025
3. 2025-26 Superintendent 360 Evaluation Plan
4. 2025 SIATech Organizational Assessment Plan

On a motion from Stacey Wilkins and seconded by Joe Herrity, the Board took roll call votes to approve the Consent Agenda as presented:

Ayes: 6 (Alfaro, Burden, Jones, Herrity, Wilkins, and Unaka)

V. CLOSED SESSION

Recess to Closed Session at 5:33 p.m.

5. [x] Conference with Legal Counsel – Existing Litigation
(Gov. Code section 54956.9(d)(2).)
Case Names: Unspecified (disclosure would jeopardize settlement negotiations)

Return to Open Session at 6:33 p.m.

Report of Action Taken in Closed Session – None.

VI. RETURN TO OPEN SESSION

Report of Action Taken in Closed Session – None.

VII. BUSINESS SERVICES ITEMS FOR DISCUSSION/ACTION

6. For Information:

- a. SIATech and SIATech Academy South Financial Reports
October 1 – October 31, 2025
- b. SIATech and SIATech Academy South Purchase Order Reports
October 1 – October 31, 2025
- c. Fiscal Policy and Procedure Manual Update

VIII. REPORTS TO THE BOARD

7. For Information:

- a. F&A Committee Recap November 12, 2025

The Finance and Administration Committee (F&A) met on November 12 to review, discuss, and approve a recommendation to the Board regarding SIATech's current organizational chart.

Additionally, the Committee considered a proposal for a comprehensive engagement to evaluate SIATech High Schools' organizational structure. This review will focus on cabinet-level roles, job alignment, and how each position connects to the system's strategic priorities and student outcomes. The goal is to ensure coherence, efficiency, and impact of leadership functions in advancing SIATech's mission to serve high school students ages 16–24 through innovative, flexible, and alternative pathways to graduation.

Daniel Lee also shared a draft of the Financial Policies and Procedures Manual, which will be placed on the December 16, 2025 Board agenda for final approval.

8. Superintendent's Report

- a. Organizational Updates

Interim Superintendent/CEO Wilkins shared an update on organizational initiatives, including progress on SMART goals and operational plans, collaborative engagement framework, Dashboard development and expected launch, communication and marketing, and student engagement and retention.

IX. BOARD DISCUSSION/ACTION

9. Voted: Organizational Chart

On a motion from Joe Herrity and seconded by Elyse Burden, the Board took roll call votes to approve the Organizational Chart as presented:

Ayes: 6 (Alfaro, Burden, Jones, Herrity, Wilkins, and Unaka)

10. Voted: HYA Organizational Effectiveness Review Contract

On a motion from Joe Herrity and seconded by Asha' Jones, the Board took roll call votes to approve the HYA Organizational Effectiveness Contract as presented:

Ayes: 6 (Alfaro, Burden, Jones, Herrity, Wilkins, and Unaka)

11. Voted: Add Regular Board Meeting for December 16, 2025

On a motion from Elyse Burden and seconded by Asha' Jones, the Board took roll call votes to approve the Addition of a Regular Board Meeting for December 16, 2025 as discussed:

Ayes: 6 (Alfaro, Burden, Jones, Herrity, Wilkins, and Unaka)

X. CLOSED SESSION

Recess to Closed Session at 7:28 p.m.

12. [x] Public Employment Performance Evaluation (Gov. Code section 54957(b)(1).)

Title: Superintendent/CEO

XI. RETURN TO OPEN SESSION

Report of Action Taken in Closed Session – None.

XII. REMARKS FROM THE BOARD – None.

XIII. ADJOURNMENT – 7:00 p.m.

Recorder: Pricilla Perez



Asha' Jones, Secretary

1/20/2026

Date