



**SPECIAL MEETING OF THE
BOARD OF DIRECTORS FOR SIATech, Inc.
SIATech and SIATech Academy South Charter High Schools
October 16, 2025**

MINUTES

I. CALL TO ORDER/WELCOME GUESTS

Board Chair Unaka called the meeting to order at 1:01 p.m. and recognized a quorum. Stacey Wilkins, Elyse Burden, Joe Herrity, Asha' Jones, Erica Alfaro, and Oliver Unaka participated virtually. Central office staff also joined in person and virtually.

II. APPROVAL OF AGENDA

On a motion from Elyse Burden and seconded by Erica Alfaro, the Board took roll call votes to approve the Agenda for October 16, 2025, as presented:

Ayes: 6 (Herrity, Jones, Alfaro, Burden, Wilkins, and Unaka)

III. PUBLIC COMMENTS – None.

IV. CLOSED SESSION

Recess to Closed Session at 1:03 p.m.

1. [x] PUBLIC EMPLOYMENT PERFORMANCE (Gov. Code §54957(b))
Title: Superintendent/CEO
2. [x] PUBLIC EMPLOYEE APPOINTMENT (Gov. Code, § 54957, subd. (b)(1))
Title: Assistant Superintendent, Human Resources

V. RETURN TO OPEN SESSION at 2:01 p.m.

Report of Action Taken in Closed Session

The Board voted to approve three contracts, which will be presented at the October 21, 2025 Board meeting:

- i. Search Firm Contract: Approval of a contract with a search firm to assist in recruiting for the positions of Human Resources and Deputy Superintendent. The Board is considering reducing the Assistant Superintendent of HR position to an Executive Director; details will be finalized upon contract.
- ii. ICON School Management: Approval of a contract, not to exceed \$50,000, for services to review and strengthen financial policies and procedures, credit card protocols, and conduct audits as needed.
- iii. Dr. Irene Salter / Inquiring Minds: Approval of a contract with Dr. Irene Salter to conduct an organizational analysis, review staffing ratios, and implement a position control and

alignment process to ensure all staffing changes are routed through the Finance and Administration Committee.

Additional Actions and Directives:

- The Board emphasized the importance of organizational compliance and sustainable support for the Interim Superintendent/CEO.
- Position Control and Alignment will be implemented and overseen by the Finance and Administration Committee.
- SIATech staff will develop protocols to align positions with the budget and organizational chart.
- The Interim Assistant Superintendent of Human Resources will prioritize compliance-related tasks, including issuing required notices to parents and staff.
- Legal counsel will review the employee handbook before presentation to the Finance and Administration Committee or the full Board.

VI. REMARKS FROM THE BOARD – None.

VII. ADJOURNMENT – 2:07 p.m.

Recorder: Pricilla Perez



Asha' Jones, Secretary

11/24/2005

Date